

## Instructions for Creating an Infinite Campus Parent Portal Account

1. Navigate to the Infinite Campus Parent Portal at <https://campus.spalding.k12.ga.us/campus/portal/parents/spalding.jsp>.
2. In the “District Announcements” section, click the [link](#) that says “If you have not already created a username and you do not have your activation key please click the link below.”

Griffin-Spalding County School System

Sign in with Google (first.last@gscs.org)

\_\_\_\_\_ or \_\_\_\_\_

Parent Username

Password

Log In

**Campus Parent**

**Announcements**

**Monday January 28, 2013**

- If you have not already created a username and you do not have your activation key, please click the link below:
- [https://campus.spalding.k12.ga.us/campus//K12\\_Custom/cParent/index.jsp?appName=spalding](https://campus.spalding.k12.ga.us/campus//K12_Custom/cParent/index.jsp?appName=spalding)

3. Enter the child’s student number, SSN and birthdate and click “Submit.” If you and your child do not know the student number, please contact the office staff at your child’s school.

**Campus Portal**

Student Number

Last 4 Digits of Student SSN

Student Birthdate

Submit

4. Print or write down the 16 digit Activation Key (GUID) and then click the link that says “Manually Enter Activation Key”. If your username displays instead of an activation key, then please return to the login page and click the “Forgot Password” link.

**Campus Portal**

Name	Username/Activation Key
John Doe	GUID: 4A1F6-4L

Manually Enter Activation Key

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5. Select “Campus Parent” if you are a guardian or “Campus Student” if you are a student. Then click “[New User](#)”

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or

Parent Username

Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log In to Campus Student](#)

or

[New User?](#)

6. Enter your activation key and click “Submit.”

### New User?

Activate your Campus Parent account by entering the activation key sent to you by your district.

If you do not have an activation key, please contact your district to obtain one.

Activation Key \*

Submit


## Instructions for Creating an Infinite Campus Parent Portal Account

7. Create your username and password and click "Submit." (password must be 8 or more characters and contain a number)

Create Campus Parent Account

Welcome **John Doe!**

Username \*

Password \* 

Confirm Password \*

Password Strength 0%

[Submit](#)

8. The following message is displayed after successfully creating your username and password. Click the "Back to Login" link to login.

**Success!**

Congratulations! You have successfully created your Campus Parent account!

[Back to Login](#)

9. Enter your username and password and click "Log In."

Griffin-Spalding County  
School System

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or

Parent Username

Password

[Log In](#)